

FOOTHILLS

Advocacy In Motion

SOCIETY

"Empowering Persons With Disabilities"



Opportunities

Human Resources and Employment Opportunities:

Overall, the Foothills AIM Society is fortunate to have a solid core of dedicated and committed staff. We are now a major employer within the Foothills Community. Many individuals garner their livelihood from us and contribute back to this community. We offer very competitive salaries and benefit packages. Our low turnover rates bear testament to this fact. The Society's management staff have gone to great pains to ensure premium work conditions.

The Society is committed to maintaining a highly qualified work force. An internal training and accreditation program has recently been implemented. We recognize that "quality staff" translates into "quality services". Quality of life for those we serve is what this organization is all about. Individuals who possess previous work experience in supporting adults with developmental disabilities or who have the requisite post-secondary education are always welcome to apply. We invite you to scroll down to see if any employment opportunities have been posted. Our policy for persons lacking post secondary education or previous work experience is to have prospective candidates enter our casual relief pool. In this manner, individuals who are new to this field have an opportunity to see if working with persons with developmental disabilities is to their liking. In turn, it also affords the Society the opportunity to assess one's compatibility and suitability to this field of endeavour.

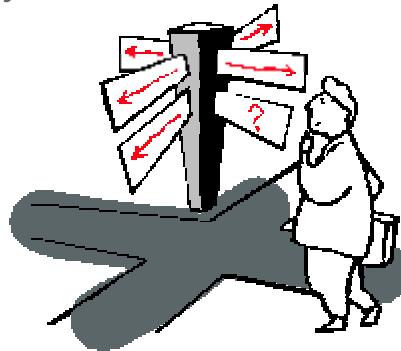
Volunteer Services and Opportunities:

Volunteering is a rewarding and satisfying way to make a contribution to your community, meet new people and have some fun. There are as many different reasons to volunteer as there are places to do it. The role of the volunteer is a diverse one and the contributions made are priceless. At the Foothills Advocacy in Motion Society, volunteers are an integral part of our ability to deliver services to clients, either by directly working with clients or being involved with fundraising events. Your volunteer commitment can be an hour a week or two days a week, once a month or once a week, the amount of time is up to you. We believe that

no matter how much time you can give, you will find it a rewarding and satisfying experience.

- Governance Operations and Opportunities
- Fundraising Events and Opportunities
- Special and Social Events
- Communications and Newsletter
- Getting Involved - contact information and resources

There are many ways to be involved ...



... and many ways to make a difference.

Governance Operations and Opportunities:

There are opportunities for volunteers to serve on the Board of Directors and the various committees that the Board is responsible for.

The positions on the Board of Directors include: President; Vice-President; Treasurer; Secretary; Past-President; Director at Large. As a member of the Board, a Director acts in a position of trust for the community. A Director recognizes his/her role as a member of the Board and does not speak or act on behalf of the Society without the Boards consent.

Requirements of Board membership include but are not restricted to:

1. Commitment to the work of the organization.
2. Develop or bring with knowledge and/or skills in one or more areas of Board governance: policy, finance, programs, personnel, and/or advocacy.
3. Serve on committees.
4. Attendance at monthly Board meetings, General Meetings, and Committee Meetings as assigned.

5. Attendance at meetings of assigned committees.
6. Attendance at Annual General Meetings.
7. Support of, and participation in, fundraising.
8. Must be a member of **Foothills Advocacy in Motion Society**.

Directors serve a two-year term and are elected by the membership at the Annual General Meeting.

Fundraising Events and Opportunities:

Fundraising events depend heavily on volunteers to help organize, promote and orchestrate the activities. Such events include a golf tournament, Fun Run, Casino and Motorcycle Charity event. These activities are planned many months in advance and volunteers work on committees to ensure the success of the event.

In addition to the functions outlined below, all of these fundraisers will require volunteers to plan, organize and oversee the events.

May 28, 2004 -Golf Tournament

- Hole attendants
- Photographer
- Snack Tables
- Prize Table
- Relief and Floaters
- Set Up and Take Down
- Registration

July 1, 2004 -Charity Fun Run

- Set Up and Take Down
- Water Table
- Start Line
- Finish Line
- Time Keepers
- Registration
- Prize Table

July 26/27, 2004 -Casino

- Chip Runners
- Count Room
- Banker

- Cashier
- General Manager
- (Training provided by Casino)

Sept, 2005 -Motorcycle Charity Run

- Registration
- Refreshment Tables
- Check Point Attendant
- Direct Traffic

Prize Table

Special and Social Events:

There are a number of programs that can be enhanced with the help and assistance of volunteers. Contributions can be made by assisting clients in leisure and recreational activities such as: crafts, baking, cleanup supervision, library field trips, fashion shows, social gatherings, coffee, tours (Bar-U Ranch, the Zoo, etc.). Volunteers work with a staff member or job coach and assist clients participating in the activity.

These activities usually take place on Tuesday, Wednesday and Thursday and run from 9:30 to 3:30. Additional training is provided for those volunteers working with clients including orientation and attendance at staff meetings. There is also the opportunity for volunteers who may share a common interest with a client, such as going to the gym, swimming, etc, to participate in one-on-one activities.

All volunteers have unique skills, knowledge, hobbies, interests and attributes that you may be able to share with a client or group of clients.

Communications and Newsletter:

A volunteer newsletter is produced to provide volunteers with information, upcoming events, features and articles of interest. Volunteers are also needed to submit articles and produce the newsletter.

Getting Involved:

If you would like more information:

- View the PDF format "Volunteer Handbook"
- Or download both the PDF handbook and Word document application form ("*Volunteers.zip*" - approximately 108 KB).

And if you are interested in volunteering, there are a number of ways to let us know:

- You can contact the main office at 652-4161
- Call our Volunteer Resources manager, Kerri Wilkinson at 646-0086
- Complete the downloaded application form and ...
 - a) e-mail it to: wilks5@telusplanet.net, or
 - b) print and fax to 652-4679 Attention: Volunteer Resources

Or fill out our online application.